

# Campus Courtesy Card Order Form

Campus Courtesy cards are available to private individuals only. *BYU Departments must contact Treasury Services, 801-422-4701, <https://finserve.byu.edu/treasury/gift-cards>.*

**Campus Courtesy Cards cost \$1.00 each and have a \$0.50 starting balance.** Courtesy cards are valid at all Cougar Cash accepted locations, <http://cougarcash.byu.edu/locations.php>. Courtesy Cards are not eligible for any Cougar Cash discounts or tax-exemption.



CARD TERMS OF USE (printed on the back of card):

- This card is accepted at all locations displaying the BYU Cougar Cash logo (formerly Signature Card).
- This card has a balance limit of \$100.00
- Payments may be made at all clerk locations displaying the BYU Cougar Cash logo.
- No cash refunds.
- Accounts inactive for more than one year will be closed.
- BYU is not responsible for any unauthorized use of this card; replacement of lost or stolen cards; or the refunding of unused balance of lost or misplaced cards.
- BYU reserves the right to deny service for any or all offline transactions.

The ID Center has some Courtesy Cards available for pickup; for a small number of cards no order is needed, just stop by during business hours, <http://idcenter.byu.edu/hours>.

If you need more than 20 cards, please preorder by filling out this form, then take a screenshot (Alt/PrtScn) and email screenshot to: [idcenter@byu.edu](mailto:idcenter@byu.edu), *OR* print then mail or bring form to: BYU ID Center, 1057 WSC, Provo, UT 84602

• Contact Information:

Name \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

• Number of Cards \_\_\_\_\_ Amount per Card (including \$0.50) \_\_\_\_\_ Total Amount \_\_\_\_\_

• Total Amount Due (Number of Cards X \$0.50 + Total Amount) \_\_\_\_\_

• Payment Options:

Check

*Check must be received first*

Credit Card

*In person or over the phone, payment must be received first*

*We will call the number above to take payment over the phone*

• Delivery Options (please allow 2 business days for card production)

Pickup Date \_\_\_\_\_ Approx. Time \_\_\_\_\_

Mailing Address \_\_\_\_\_

*A \$2 shipping fee will be added per 100 card ordered, shipping fees for less than 100 cards will be waived.*

*Cards will be shipped inactive for security; please call from the number above to activate when cards are received.*

**Thank you!**